

Jeremy B. Belk

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PROGRAMS

Adobe Creative Suite | *Photoshop* ◊ *Illustrator* ◊ *InDesign* ◊ *Acrobat 9*
Fireworks ◊ *Dreamweaver* ◊ *Flash* ◊ *AfterEffects* ◊ *Premier Pro*

Microsoft Office 2000-2007 | *Word* ◊ *Excel* ◊ *PowerPoint* ◊ *Access* ◊ *Publisher* ◊ *Outlook* ◊ *Project* ◊ *Entourage*

Web Languages | *HTML 5* ◊ *CSS* ◊ *ActionScript* **Browsers** | *IE* ◊ *Safari/Chrome (webkit)* ◊ *Firefox/Netscape* ◊ *Opera*

Other | *Final Cut Pro* ◊ *Keynote* **Mac** | *OS9–OSX Leopard* **Windows** | *98/2000/NT* ◊ *XP* ◊ *Vista* ◊ *7*

WORK EXPERIENCE

sSurge.com

San Francisco, California

December 2006 — Present

Creative Marketing & Advertising Freelance

- Advertising & Design Services for various businesses and non-profits in San Francisco
 - Clients: Banana Republic, BRE Properties, Dave's Cave Auto Repair, Jive, Jumpstart, DECON Environmental Services, The Kenwood Group, IEEE-CVPR2010
 - Projects: Environmental design, trade show booths, business identity systems, logos, full website development—wireframe to coding, outdoor, print & other marketing design and coordination

RBG Marketing

1676 North California Boulevard
Walnut Creek, California

November 2009 — February 2010

Graphic Designer

- Creative advertising production in print, interactive & web for medical/pharmaceutical and retail clients
 - Clients: Abbott & Abbott Diabetes Care, InSound Medical, Accuray and SureSmile
 - Projects: Spec/Data sheets, landing pages, micro-sites, static/interactive banners, ambient & collateral

The Kenwood Group

75 Varney Place
San Francisco, California 94107

October 2009, June 2010

Production Assistant (2009)

Production Coordinator (2010)

- Assisted Production Coordinator, Producers and Creative Directors with client media and event projects
 - Clients: Adobe, HP, Jive, Visa, Applied Materials, Chevron and others
 - Projects: Interactive projection animation, event & environmental graphics, competitive research

The United States Secret Service, DHS

345 Spear Street
San Francisco, California 94105

2003 — 2004

Summer Intern (2003)

Summer Aide (2004)

- Processing of counterfeit money
- Receptionist and office responsibilities
- Assisting agents with casework as needed
- Processing of counterfeit money
- Expanded receptionist and office responsibilities
- Tasked to Washington, D.C. on temporary assignment

EDUCATION

The Art Institute of California—San Francisco
B.S. Advertising | 12/2009

PROFESSIONAL ORGANIZATIONS

International Advertising Organization West | American Institute of Graphic Arts | Art Directors Club Global
San Francisco Ad Club | American Advertising Federation | American Association of Advertising Agencies